



AGMS Return to Face-to-Face Instruction

Procedures

1) ENTRY INTO BUILDING

- A. The building opens at 7:45 a.m.
- B. Students enter the building at 7:45 a.m. Face coverings over the nose and mouth at all times is mandatory for building entry.
 - 1. All students eating breakfast will report to the cafeteria. Seating is designed to accommodate social distancing.
 - 2. All students not eating breakfast will go to the auditorium. (The gym will serve as an over-flow). Seating is designed to accommodate social distancing.
- C. Students in auditorium and cafeteria are released directly to bell 1/2 at 7:55 a.m.
- D. Bus riders arriving *before* 7:55 a.m. will report to auditorium.
- E. Bus riders arriving *after* 7:55 a.m. will report directly to bell 1/2.



2) REPORTING TO CLASS

- A. Students will not be issued lockers. All students report directly to class.
- B. Auditorium
 - 1. At 7:55, 6th grade will be dismissed first. Students report directly to bell 1/2.
 - 2. 7th grade students will be dismissed next. Students report directly to bell 1/2.
- C. Cafeteria
 - 1. At 7:55, 6th grade will be dismissed first. Students report directly to bell 1/2.
 - 2. 7th grade students will be dismissed next. Students report directly to bell 1/2.
 - 3. 8th grade students will be released after the 7th grade students are clear. *All 8th grade students will exit the cafeteria, turn left, and exit the door to the breezeway.* Students walk across the breezeway, reenter the building, and go directly to bell 1/2.
- D. Gym
 - 1. At 7:55, the 8th grade students are released to go directly to bell 1/2.

3) HALLWAY

- A. Students and staff will walk on the right side of the hall. Table and cones are arranged to create one way traffic.
- B. No hall passes will be issued during class.
- C. Every student will need an escort to restroom, guidance, clinic, or for administrative reasons.



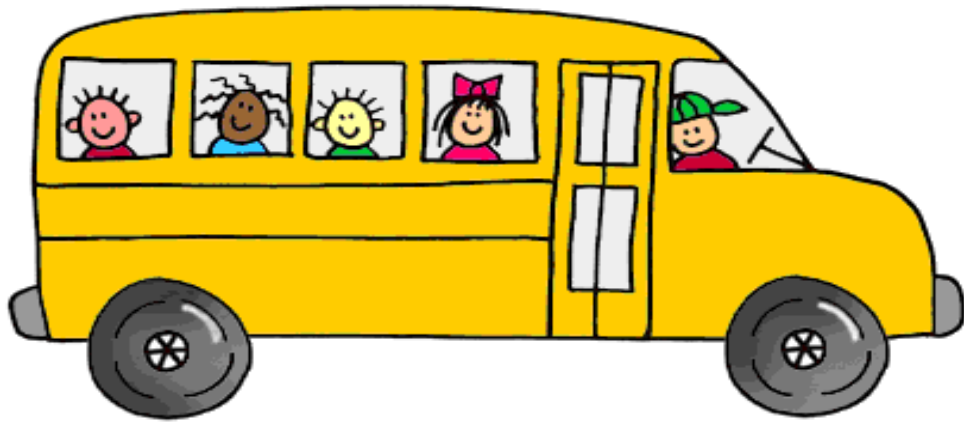
4.RESTROOM

- A. Students are allowed in the restroom only one person at a time.
- B. Students may receive permission from the classroom teacher to use restroom.
- C. After the classroom teacher grants permission, students enter the hall and immediately report to the restroom/hall monitor on duty. The monitor will determine if the restroom is clear and ready for use.
- D. When the restroom is clear, the monitor will give permission for the student to enter the restroom
- E. If the restrooms are occupied, the monitor will have the waiting students stand in the hall in designated areas while practicing social distancing.

5.CAFETERIA

- A. Classes will be given a time to report to the cafeteria.
- B. Entry doors- cafeteria door closest to the teacher's lounge **and** the cafeteria door on the band hall are for **entry only**. Signs are posted.
- C. Exit door-cafeteria door closest to the front office is for **exit only**. Signs are posted.
- D. Students will be assigned seats beginning in the back of the cafeteria (closest to the teacher's lounge) and move forward (closest the kitchen) filling the next available seat.
- E. Students will not sit according to class.
Students who bring lunch will sit down in the next available seat upon entering the cafeteria.
Students buying lunch will sit down in the next available seat after leaving the lunch line
- F. **A-side classes** will line up on the band hall 6ft apart to buy lunch.
- G. **B-side classes** will line up against the windows standing 6ft apart to buy lunch
- H. Students stay seated until their class is called to line up. When called to line up, students can throw away trash before reuniting with their teacher.
- I. Students will be granted restroom privileges one at a time. They will need to check-in with the restroom monitor in the hall prior to entering the restroom.





6. DISMISSAL

- A. Students are dismissed from class by their teacher at the end of announcements.
- B. Bus riders will be dismissed in the order their bus arrives. **Bus riders must know their bus number.**
- C. If there are late buses, those students will be dismissed to the auditorium when called by the main office (approximately 2:45). Seating is arranged for social distancing. Students will sit together with their bus.
- D. Walkers and after school activities are dismissed after bus riders and as close to 2:52 p.m. as possible.

